

## ***Hanken invites applications for Research Sabbaticals abroad***

The goal is to continuously support the internationalisation and development of Hanken faculty. The application period is open **23.9-25.10.2024**.

### **Conditions**

The aim of the research sabbatical is to give the applicant the possibility to focus full-time on a research project, which should result in a published research outcome according to the attached research plan. The research sabbatical is primarily intended for research at a recognized foreign university and should offer a stimulating research environment, inspiration and an opportunity for renewal and personal development.

Apart from scientific relevance, the following factors are taken into account:

- Time elapsed since the previous research sabbatical
- Publication activity
- Commissions of trust and administrative assignments at Hanken that have recently taken time from possibility to research
- Applications for external funding for the research sabbatical

The research sabbatical implies full-time research and leave of absence from other assignments than research under the sabbatical.

### **The Grant**

The grant is not paid out directly to the applicant but to the department as compensation of costs for a maximum of 5 months. The department would receive part of the grant to cover the costs of substituting the applicant. The applicant is then expected to apply for external funding from other sources to cover the direct costs associated with the sabbatical (travel, accommodation, insurance, family costs etc.). If the applicant fails to secure these funds from other sources the grant will cover these costs as well. The compensation of costs for 2024-2025 is:

- Costs for substituting the applicant **2000€** per month.
- Direct costs associated with the sabbatical (travel, accommodation, insurance, family costs etc.) **maximum 3000€** per month.

The researcher receives her/his regular monthly salary during the sabbatical. It is the responsibility of the Head of Departments to distribute the funds.

### **Who can apply?**

Primarily the funds are intended to enable research sabbaticals abroad for full-time professors with permanent employment at Hanken, secondly for associate professors and assistant professors within tenure track, and thirdly to other researchers and teachers with permanent employment at Hanken.

### **How to apply?**

Submit your application through the online application system of the Hanken Support Foundation (found here <https://www.hanken.fi/en/research/forskningsfinansiering/scholarships-hanken> at the

end of the page). In the system, choose the alternative “Sabbatical for professors”. **Paper applications are not accepted.**

Please include in the application:

- CV
- List of publications
- Research plan
- Letter of motivation
- Confirmation from the Head of Department of support for the research sabbatical (in the application form)
- Timetable
- Estimate of costs (including applications for external funding for the sabbatical)
- Invitation from the host university

Before submitting, please discuss your plans with your Head of Department/Head of Subject. Also confirm that the application has been discussed with the Head of Department/Head of Subject by stating this in the field for “Possible other information” in the application form. General conditions for applying and being awarded funding can be found on the above-mentioned webpage.

#### **Application deadline 25 October 2024**

#### **Decision**

The research sabbatical should be recommended by the Head of department/Head of Subject. The decision to grant funding is made by the Rector, the Dean of Research and the Hanken Support Foundation’s ombudsman.

Please be in contact with the HR department at Hanken to inform them of your research sabbatical in case you receive a positive funding decision.

#### **Reporting**

After the research sabbatical has ended the researcher should submit a short, 500 word, freely formulated report of activities to the Hanken Support Foundation’s ombudsman and to the Scholarship Liaison Officer. The report should describe the setting for the research sabbatical, the focus of the research, the research outcome, and other points of interest. The Hanken Support Foundation aims to use the report when reporting the use of the funds, and for communication purposes. **Please note that the final payment to the department is only paid once the report is submitted.**

#### **Questions?**

More information is given by the Scholarship Liaison Officer, [stipendieombud@hanken.fi](mailto:stipendieombud@hanken.fi)/040-3521235.

Helsinki 23.9.2024

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